



**PLANNING COMMISSION  
MINUTES  
SEPTEMBER 15, 2020**  
*PLEASE TURN CELL PHONES TO VIBRATE*

**CALL TO ORDER**

The Chairman called the meeting to order 6:30 pm at the Delaware Township Municipal Building 116 Wilson Hill Rd. Dingmans Ferry.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: R. Hough, V. Flatt, S. Franks, E. Forrest, J. Opitz and  
Solicitor Farley  
Absent: L. A. Hines, and B. Errico

**MINUTES**

E. Forrest made a motion to approve the September 1, 2020 minutes as presented. R. Hough second the motion. With no further discussion the motion was approved. J. Opitz and V. Flatt abstained as they were not at that meeting.

**NEW BUSINESS**

**LOT IMPROVEMENT**

1. E. Forrest made a motion to send an incomplete letter to the Kahyvaoglus for their lot improvement at 110 Sawmill Rd. as the following items were in need of addressing: 1) Identification of all lots as they exist prior to the lot improvement; (107.6.D.) 2) the new deed is not in recordable form; (107.6.D). 3) the North Arrow designation is not of form; (107.6.3.19) 4) *the items on Pike County's letter: a) location map to be shown; b) new lot*



*number and the area of the new lot being created needs to be shown. 5) the map is missing a set of metes and bounds.* The Solicitor reminded the surveyor of the reinspection fee now due with the corrected maps and deed.

2. J. Opitz made a motion to recommend approval of the Batista & Lopez lot improvement in Birchwood Lakes 1-4-9A. E. Forrest second the motion. With no further discussion the motion was approved unanimously.

## **OLD BUSINESS**

### **LOT IMPROVEMENT**

#### **NONE**

The question was raised again regarding having two meetings a month and only 1 lot improvement is reviewed each meeting. J. Opitz made a motion to have a flex schedule to be determined by the Secretary pending the amount of work. V. Flatt second the motion. With further discussion regarding the ordinance amendments recently submitted to the Supervisors and their reaction to them, the motion passed unanimously.

## **ADJOURN**

E. Forrest made a motion to adjourn at 7:25 pm. V. Flatt second the motion. With no further discussion the motion was approved unanimously.

Respectfully submitted,

*Sharon Franks*

Sharon Franks, Planning Secretary